



REFORM SUPPORT UNIT



SCHOOL EDUCATION DEPARTMENT

GOVERNMENT OF SINDH

No. PM (TPM)/RSU/HM-Offer Letters/ /2017

Dated 12th May 2017

To
District Education Officer (Primary)
District _____

**SUBJECT: DUPLICATE OFFER LETTERS OF HEAD MASTERS / MISTRESSES OF
DISTRICT _____, REGION _____.**

I am directed to forward the duplicate copies of the Offer Letter; issued to the successful Head Master/Head Mistress of your district. These marked copies should be further sent to the respective Medical Superintendent Civil Surgeon & Superintendent of Police of your district and such receiving copy from each respective office may be sent back to this office for record purpose. Both these offices; have been requested in the offer letter to process the required action as per rules.

In this regard it is further requested that once the successful candidates submit all the related documents in line with the conditions of this offer letter, i.e. Acceptance Letter, Medical/Physical Certificates and Police Verification (in originals) at your office, same all (original documents) should be sent to this office for further necessary proceedings. The following are the details of each successful candidate; whose duplicate offer letter are enclosed here with.

S #	Name of HM/HMs	F/Name	CNIC #	Offer Letter Outward#
1				
2				
3				

It is for your information only that the Original Offer Letter addressed to each successful Head Master//Head Mistress has already been dispatched to them directly; with the instructions to submit the original copies of Acceptance Letter, Medical/Physical Certificates and Police Verification to your office after fulfilling codal formalities.

PORTFOLIO MANAGER (TR)

Copy for information to:

1. The Special Secretary Schools –I, School Education Department, Govt of Sindh.
2. The Additional Secretary (Law)/ Chairman Redressal Committee for HM/HMs Recruitment, SED, GoS.
3. Director School Education (Primary) _____
4. PS to Secretary, School Education Department, Govt of Sindh.
5. Staff Officer, Chief Program Manager, School Education Department, Govt. of Sindh, Karachi.
6. Office Copy